

PIN-SME Board Meeting and General Assembly

18th June 2015

4, Rue Jacques de Lalaing, 1040, Brussels, Belgium

MINUTES

Note 1: all documents referred to in this are available on the restricted members area on it-sme.eu

Note 2: the decisions in the meeting taken are firstly adopted by the Board and then ratified by the GA.

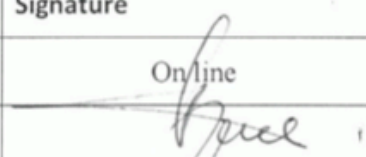




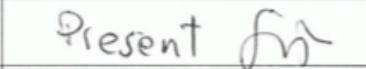
Participants:

PIN-SME - Rue Jacques de Lalaing, 4 – B-1040 Brussels - Tel +32 22850726 | Fax: +32 22307861
www.pin-sme.eu

In partnership with:



UNION EUROPEENNE DE L'ARTISANAT ET DES PETITES ET MOYENNES ENTREPRISES
EUROPÄISCHE UNION DES HANDWERKS UND DER KLEIN- UND MITTELBETRIEBE
EUROPEAN ASSOCIATION OF CRAFT, SMALL AND MEDIUM-SIZED ENTERPRISES

Organisation	Name	Signature
UKITA	Andrew Corbett	On/line
BASSCOM	George Brashnarov	
CNA	Fabio Massimo	
PIN-SME	Sebastiano Toffaletti	
IT Forum	Bo Sejer Frandsen	
ESTIC/CONETIC	Joaquin Garrido	Excused
VOICT	Milan Solaja	
BITMi	Oliver Grun	
STIKK	Bardh Kadiu	Excused
GPNI	Bruno Robine	Present 
Belgrade Chamber of Commerce, IT Association	Dušan Rakić	Excused
VOICT	Milan Šolaja	Excused
Expert	Andrea Caccia	On line
Expert	George Sharkov	On line
Expert	Peter Statev	On line
Expert	George Babinov	On line

1. Welcome and roundtable

The President Bo Sejer Frandsen (BSF) opens the meeting and welcomes everyone.

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2. Approval of the agenda

Approved.

3. Election of the President and the Treasurer

Oliver Grün (OG) presents his candidature for President as already distributed with ref. to documents PS004 and PS005.

OG is unanilously elected President.

BSF volunteers for the position of Treasurer. He is unanimously elected as Treasurer.

4. Responsibilities of Vice Presidents and internal communication tools

BSF presents his proposal for a better allocation of responsibilities to the Vice Presidents (VPs). In particular, he proposes the VPs not only to be responsible for their countries as it was the case till now, but also take over specific responsibilities for subjects. He argues that this would better involve the members and would make more efficient use of the scarce resources of the association. He also proposes to establish a plan for regular communication among the Board members in order to share information and supervise the functioning of the association.

It is agreed the following:

- 1) The new president OG will evaluate the roles of the VPs and assign specific responsibilities if necessary
- 2) There will be at least a conference call with the Board members every three months (virtual board meeting). OG will establish calendar.

The members also agree that PIN-SME should release a position paper indicating the general requests of IT SMEs. Some ideas are the following:

- More women in IT are necessary
- Facilitate cross border trade
- Improve public tenders rules: reduce size of lots; do not over specify the needs, so that the offers can be more innovative
- SMEs do not need seed capital, they need growth capital

5. New name for PIN-SME

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The four options of doc PS002 are considered. There is consensus on the name Digital SME Alliance, with the opposition of OG who is in favour of Digital SME Europe.

The group approves by vote the new name Digital SME Alliance.

It is also agreed to evaluate the need for a trade mark registration and, if so, proceed in parallel with the necessary arrangements for changing the general name of PIN-SME and registering the trademark. The group approves the usage of the new name “Digital SME Alliance” as of the date of submission of trademark registration.

6. Accounts 2014 (for approval)

Sebastiano Toffaletti presents doc PS006.

The 2014 accounts are approved under the following conditions:

- a. Outstanding invoices are considered irrecoverable with the exception of invoice to For SAS Paolo Tubino 5.000 € and to Ubit for half of the amount i.e. 7.500 €. So, the accounts shall be amended accordingly.
- b. Following amendment a. it is acknowledged that the 2014 accounts will result in a loss of approximately 5.000. This result is nevertheless considered acceptable.
- c. It is assumed Item 740100 MEMBERSHIP FEES only refers to amounts due for the year 2014. If this assumption is not met, then the accounts shall be corrected accordingly.

7. Report of secretariat activities

ST presents document PS003.

8. Contract of SBS for PIN-SME activities in ICT standardisation: status report and plan of actions

ST reports about the status of the contract negotiation, in particular:

- PIN-SME started working according to the SBS Work Program 2015 as of 1st January 2015
- The SBS WP2015 foresees activities to be performed by PIN-SME for a total budget of approx. 92.000 € with 15% co-funding to be provided by PIN-SME in cash.
- SBS did not get so far an agreement on the contract to PIN-SME due to opposition by some of their members.
- The last SBS Board, 26 May 2015, resolved to ask the EC whether the contract to PIN-SME would be accepted by the EC, or whether this practice would raise any problems for the EC
- More recently the EC, after having met separately with SBS and with ST on behalf of PIN-SME, communicated that there is no irregularity in the PIN-SME contract.

- The opposition within SBS comes from some of the national members. It is important for PIN-SME to obtain support by the most influential members, in particular ZDH (Germany), APCMA (France) and Confartigianato (Italy).

It is agreed that PIN-SME should seek to have this contract signed and ask the new President OG to consider this as a priority and do whatever necessary in order to solve the situation.

OG says that he is committed to work on this matter. In particular he wants to get in touch with ZDH in Germany.

9. Small Business Standards experts – information about their activities:

Presentations and Q/A with the experts:

- **Fabio Massimo: CEN PC 428 “Professions for ICT”** – doc PS007
- **Peter Statev: ETSI TC NTECH, ETSI Vice Chairman**
- **Georgi Babinov: ETSI TC ATTM** – doc PS008
- **George Sharkov: ETSI TC Cyber** – doc PS011
- **Andrea Caccia: ETSI TC e-signatures** – doc PS010

Peter Statev also argues that the situation with SBS proves that the latter is not the right tool for supporting SME participation in standardisation for the ICT sector. There are many more technical areas to be covered and the fast evolution of the sector cannot cope with the bureaucratic and low speed functioning of SBS. He asks a mandate to speak to the EC on behalf of PIN-SME and request to be financially supported with a different instrument, other than SBS, more adapted to the SMEs’ needs in this sector.

The members approve the request of Mr Statev. He should coordinate his message with ST.

10. A.O.B.

11. Next meetings

Virtual Board meeting on 3 Sept 2015 at 10am